

# UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF GEORGIA



## LOCAL RULES

Revised April 2, 2024

## **FOREWORD**

The United States District Court for the Northern District of Georgia adopted local rules of court pursuant to action of the Judicial Conference of the United States directing a standard for the numbering of local rules.

The local civil and criminal rules follow the topical and subject matter numbering system of the Federal Rules of Civil and Criminal Procedure, respectively. This court has made every effort to place (as cross-reference) its local rules under the appropriate Federal Rules numbering system. For instance, Federal Rule of Civil Procedure 1, Scope and Purpose of Rules, corresponds to LR 1, NDGa. Local rules related to the “scope and purpose of rules” fall under LR 1, NDGa. and are numbered by the use of a decimal. As a further example, LR 1.1, NDGa. is the local rule entitled, “Title; Effective Date; Definitions; Compliance and Construction”.

The page numbering system for these local rules uses the prefix “CV-” for civil local rules; “CR-” for criminal local rules; “PR” for patent local rules; and “App-” for appendices. Pages are numbered consecutively within each section.

Beginning with local rule changes that occurred on December 1, 2000, the Northern District of Georgia no longer has an affiliation with any vendor for the sole source publication of these local rules. Current local rules for the District Court may be found on the Internet at the Northern District of Georgia’s web page at [www.gand.uscourts.gov](http://www.gand.uscourts.gov). These local rules are considered public documents and may be reprinted without permission. Proposed local rule changes are also posted on the website when public comments are being solicited.

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**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF GEORGIA**

**Local Rules and Appendices**

**Chronology of Local Rule and Appendix Changes  
Since April 15, 1997  
(Revised 04/02/24)**

<b>Date</b>	<b>Local Rule Revised</b>	<b>Title or Comments</b>
04/02/24	Local Rule 5.1 (G)	Replaced the requirement for counsel to include a fax number on filings with a requirement to include an email address
04/02/24	Local Rule 72.1	Modified the calculation of filing deadlines to run from date of service instead of date of filing
04/02/24	Local Criminal Rule 59(2) and (3)	Deleted duplicative language and modified the calculation of filing deadlines to run from date of service instead of date of filing
09/07/23	Local Rule 5.1(D)	Revised to require all margins on all filings to be at least one inch
09/07/23	Local Rule 72.1	Added subsection E to set forth page limitations and filing deadlines for objections to reports and recommendations, responses to objections, and, if permitted by the presiding judge, replies
09/07/23	Local Criminal Rule 59	Added new subsection 3 to set forth page limitations and filing deadlines for objections to reports and recommendations, responses to objections, and, if permitted by the presiding judge, replies

06/07/23	Local Rule 83.5	Revised to forbid ammunition, add exempt personnel, and improve clarity
12/01/22	Local Rule 3.3	Revised consistent with amendments to Fed. R. Civ. P. 7.1 effective December 1, 2022 and to include legal authority on citizenship for diversity jurisdiction
12/01/22	Local Patent Rule 6.1(a)	Revised to require that proposed term constructions include the qualifications of a person of ordinary skill in the art at the time of the invention(s) of the patent(s)-in-suit
05/17/21	Appendix D	Significantly revised and updated in accordance with the new model plan approved by the Judicial Conference
06/18/20	Local Rule 83.1(A) through (E)	Substantive revisions to procedures for attorney admission (regular <u>and</u> <i>pro hac vice</i> ) and withdrawal
07/18/19	Appendix D	Administrative revision to reflect actual composition of the Panel Selection Committee
04/15/19	Appendix H	Revisions to reflect new procedures under NextGen CM/ECF and increase in maximum file size
04/15/19	Local Rule 83.1(D)(3)	Revisions to rule for supplementing contact information
04/15/19	Local Rule 83.1(A)(2)	Revisions to attorney admission procedure
04/15/19	Local Crim Rule 57.1(D)(4)	Revisions to rule for supplementing contact information
04/15/19	Local Rules - General	Administrative reformat of civil and criminal local rules; non-substantive corrections

12/01/18	Local Rules 5.1A	Amendment of LR 5.1(A)(2) and 5.1(A)(3) based on federal rule changes effective December 1, 2018
12/01/18	Appendix H	Revised based on federal rule changes effective December 1, 2018
11/01/18	Appendix G	Significant, substantive revisions to entire document
11/01/18	Local Rule 83.1F	Significant, substantive revisions to entire rule
06/06/18	Local Patent Rule 2.1(d)	Revised procedure for sealed filings
05/04/18	New Local Patent Rule 1.4	Submission of AO Form 120
05/04/18	New Local Rule 3.4	Patent, Trademark, and Copyright Cases
03/05/18	Local Rule 83.4A	Recording, Broadcasting or Photographing Judicial Proceedings
11/14/17	Appendix H	Administrative changes to reflect maximum CM/ECF file size increase and correct table of contents
06/01/17	Local Rule 79.1	Pleadings and Exhibits; Appeal Records; Closed Files
06/01/17	Local Rule 77	District Courts and Clerks
05/25/17	Appendix A	Section XII revised
01/31/17	Local Rule 67.1	Registry and other Funds in the Custody of the Clerk of Court
01/13/17	Appendix A	Entire Jury Plan revised
12/01/16	Appendix H	Eliminated "three-day rule" for electronic filing



03/01/16	Local Rule 41.2B	Entire subsection deleted; previous 41.2C becomes new 41.2B
03/01/16	Appendix H	Section J added "Filing Documents Under Seal in Civil Cases;" other updates
07/01/15	Local Rule 26.2A	Commencement; Length
07/01/15	Local Rule 83.1B	Permission to Practice in a Particular Case
03/01/11	Local Rule 16.1	Early Planning Conferences
03/01/11	Local Rule 16.2	Joint Preliminary Report and Discovery Plan
12/01/09	Local Rule 5.2B	Entire section deleted
12/01/09	Local Rule 6	Entire section deleted
12/01/09	Local Rule 7.1B & C	Filings of Motions and Responses, Hearings
12/01/09	Local Rule 7.2A & E	Specific Motions
12/01/09	Local Rule 16.3	Conference after Discovery
12/01/09	Local Rule 16.4B	Consolidated Pretrial Order
12/01/09	Local Rule 16.7H & L	Alternative Dispute Resolution Plan
12/01/09	Local Rule 23.1C	Class Actions
12/01/09	Local Rule 37.1B	Motion to Compel a Disclosure in Discovery
12/01/09	Local Rule 56.1A & D	Motions for Summary Judgment
12/01/09	Local Rule 58.2	Satisfaction of Judgment
12/01/09	Local Rule 65	Injunctions
12/01/09	Local Rule 67.1D	Registry Funds and Other Funds in the Custody of the Clerk of Court

12/01/09	Local Rule 72.1B	Magistrate Judges: Civil Jurisdiction and Duties
12/01/09	Local Rule 79.1A	Pleadings and Exhibits; Appeal Records; Closed Files
12/01/09	Local Rule 83.1D	Appearances
12/01/09	Local Rule 83.1E	Attorneys: Admission to Practice Before the Court
12/01/09	Local Rule 83.8A	Truth-In-Lending Actions
12/01/09	Local Crim Rule 11.1B	Acceptance of Pleas
12/01/09	Local Crim Rule 12.1B	Physical Requirements for Documents and Motion Practice
12/01/09	Local Crim Rule 17.1A	Pretrial Conferences
12/01/09	Local Crim Rule 57.1E	Attorneys: Admission to Practice Before the Court
12/01/09	Local Crim Rule 59	Additional Duties of Magistrate Judges and Other Powers Granted by Statute
01/01/09	Local Rule 72.1D	Assignments to a Magistrate Judge
01/01/09	Local Rule 73.1	Trials of Civil Cases Upon Consent
01/01/09	Local Crim Rule 58.1	Procedures for Misdemeanors and Other Petty Offenses
01/01/09	Local Crim Rule 59	Additional Duties of Magistrate Judges and Other Powers Granted by Statute
01/01/08	Local Rule 3.3	Certificate of Interested Persons and Corporate Disclosure Statement
06/01/06	Local Rule 16.7B(2)	Court-Annexed ADR Program
06/01/06	Local Rule 26.2B	Adjustments to Discovery Period
03/01/06	Local Rule 5.4	Service and Filing of Discovery Material

03/01/06	Local Rule 26.3	Service and Filing of Discovery Material
03/01/06	Local Rule 83.4	Restrictions on Media and Release of Information
03/01/06	Local Rule 83.10	Entire section deleted
02/01/06	Local Rule 83.1(A)3	Attorneys: Admission to Practice Before the Court
04/27/05	Appendix H	Reinserting requirement for paper courtesy copy of all summary judgment motions
01/04/05	Local Rule 56	Summary Judgment
01/04/05	Local Rule 26.3	Service and Filing of Discovery Material
01/03/05	Appendix D	Criminal Justice Act Plan
07/15/04	Local Patent Rules	Entire Section Added
07/15/04	Local Rule 5.1	Electronic and Paper Documents; Format, Legibility
07/15/04	Appendix H	Entire Appendix Added
07/15/04	Local Rule 47.3	Juror Contact Prohibited
07/15/04	Local Crim Rule 47.3	Juror Contact Prohibited
07/15/04	Local Rule 5.2	Modified by Emergency Order to delete duplicate copy requirement
07/15/04	Local Rule 7.3	Modified by Emergency Order to delete duplicate copy requirement
07/15/04	Local Rule 79.1	Modified by Emergency Order to delete duplicate copy requirement
02/15/04	Local Rule 5.2	Additional and Courtesy Copies
02/15/04	Local Rule 7.3	Oral Rulings on Motions
02/15/04	Local Rule 79.1	Pleadings and Exhibits

06/01/03	Local Rule 23.1	Class Actions
06/01/03	Local Rule 83.1C	Standards of Professional Conduct
06/01/03	Local Rule 51.1B	Content Sources
06/01/03	Local Rule 72.1D(1)	Truth-in-Lending Actions
06/01/03	Local Rule 72.1D(2)	Social Security Actions
06/01/02	Local Rule 5.2	Duplicates; Additional Copies
06/01/02	Local Rule 16	Pretrial Conferences; Scheduling; Management
06/01/02	Local Rule 26	General Provisions Governing Discovery; Duty of Disclosure
06/01/02	Local Rule 83.1E	Withdrawal
06/01/02	Local Rule 83.5	Weapons Not Allowed In Courthouse
06/01/02	Instructions Regarding Pretrial Proceedings	
06/01/02	Appendix B	Documents Associated with Civil Cases Pending In the United States District Court, Northern District of Georgia
06/01/02	Appendix A	Amended Jury Plan
08/01/01	Appendix B	Appendix B, Title Change Only
05/01/01	Local Rule 5.1A & 5.1B	Paper; Format; Legibility
05/01/01	Local Rule 7.1D	Filing of Motions and Responses; Hearings: Page and Type Limitations
05/01/01	Local Rule 3.3A	Certificate of Interested Persons, Purpose and Scope
05/01/01	Local Rule 7.2F	Daubert Motions
05/01/01	Local Rule 6.2	Extensions of Time by Clerk (Deleted)

05/01/01	Local Rule 77.1	Extensions of Time by Clerk (Deleted)
05/01/01	Local Rule 5.4C	Depositions Under Seal (Deleted)
05/01/01	Local Rule 26.3C	Depositions Under Seal (Deleted)
05/01/01	Appendix B	II. Preliminary Report and Discovery Schedule, Section 7, Filing times for Motions
05/01/01	Appendix B	I. Responses to Initial Disclosures
05/01/01	Local Rule 26.2	Adjustments to Discovery Schedule
12/01/00	Local Rule 26	General Provisions Governing Discovery: Duty of Disclosure
12/01/00	Local Rule 16	Pretrial Conferences; Scheduling; Management
12/01/00	Appendix B  Section I Section II	Documents associated with Civil Cases Pending in the United States District Court, Northern District of Georgia Responses to Initial Disclosures Joint Preliminary Planning Report and Scheduling Order.
12/01/00	Civil Cover Sheet	Comment: Discovery Tracts Changed
12/01/00	Local Rule 30.1	Expert Witnesses
12/01/00	Local Rule 33	Interrogatories to Parties (Deleted)
12/01/00	Local Rule 33.1	Limitations on Number of Interrogatories (Deleted)
12/01/00	Local Rule 7.1A (2)	Filing of motions and responses: Hearings
08/01/00	Local Rule 83.4A	Restrictions on Media and Release of Information
08/01/00	Local Rule 83.5A	Weapons Not Allowed

10/21/99	Local Rule 5.1A & B	Paper; Format; Legibility
10/21/99	Local Rule 37.1 C	Motions to Compel a Disclosure or Discovery Procedures
08/26/98	Local Rule 16.7	Alternative Dispute Resolution
08/26/98	Local Rule 74	(Deleted)
08/26/98	Local Rule 83.1B	Permission to Practice in a Particular Case
08/26/98	Local Rule 5.1F	Counsel Identification
08/26/98	Local Rule 11.1	Counsel Identification
08/26/98	Local Crim Rule 12.1D	Duty to Confer
08/26/98	Local Crim Rule 30.1	Requests to Charge
08/26/98	Local Crim Rule 58.1A(1)	Jurisdiction and Duties of Magistrate Judges
10/16/97	Local Rule 83.1F(5)	Appendix G, Attorney Disciplinary Committee
04/15/97	Renumbering of Local Rules	All Local Rules Renumbered