

Interpreter Summary for CJA Claims Form

Interpreters are to complete this form when billing for time spent and/or expenses incurred in common with more than one representation.

SERVICES:

As an interpreter, I must prorate or distribute the hourly charges (the **time**) to each case.

I am prorating the time between CJA cases, below.

RATES: Federally Certified: \$418/full day, \$226/half day, or \$52.25/hr.

Language Skilled: \$202/full day, \$111/half day, or \$25.25/hr.
(Must work a total of 8 hours to claim the full day rate.)

| Date of Service | Defendant | Case Number | Attorney | Prorated Amount (hours or dollars), if any |
|-----------------|-----------|-------------|----------|--|
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Total \$ _____

I am not prorating my time and will charge the half day rate (\$226 or \$111): \$ _____.

In addition to charging the half day rate, I am charging for _____ hours at a rate of \$52.25/hr. or \$25.25/hr.: \$ _____.

Expenses should not be prorated between CJA cases.

TRAVEL:

I am claiming _____ miles (at .54/mile) from

_____ (Starting address) to

_____ (Meeting address). Mileage: \$ _____ .

Tolls: \$ _____ .

These travel charges will appear on my voucher for work performed representing the following CJA client: _____.

EXPLANATIONS: _____

Total for this voucher: \$ _____.